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REPUBLIC OF GUINEA

Work – Justice – Solidarity

MINISTRY OF YOUTH AND SPORTS

GUINEA AQUATIC FEDERATION (FAG)



STATUTES



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PREAMBLE

Created in 1964, the Guinean Aquatic Federation (FAG) was affiliated to World Aquatics (WA) and Africa Aquatics (AA) in 1965.

We, the Guinean Aquatic Federation, belonging to Guinean Olympism and placed under the supervision of the department in charge of sports, duly represented by the undersigned, declare that we are subject to the laws and regulations of the Republic of Guinea, World Aquatics (WA) and the Olympic Charter of the International Olympic Committee (IOC).

We are also committed to supporting and encouraging the promotion of sports ethics, the fight against doping and environmental issues.

Vision:

Swimming for all in Guinea!

Mission:

To promote this sport (swimming) as the lever for sustainable development in Guinea.

Strategy:

Identifying, educating, training athletes, managing

Role:

- ✓ To develop swimming and lifesaving throughout the national territory
- ✓ Educating young people to emancipate them to the practices of this sport (Swimming)

We are committed to participating in our mission and role at the national level, in actions for peace and the promotion of women in sport.



TITLE I: GENERAL PROVISIONS

Article 1: Naming

It is called the "Aquatic Federation of Guinea" in short FAG created in 1964.

- Its logo is :



Article 2: Objectives

- ✓ Promote swimming among young people without discrimination of sex and disability.
- ✓ Developing good governance and ethics.
- ✓ Developing the culture of peace through: (Dialogue, Awareness-raising, mediation and advocacy)
- ✓ Developing this sport at all levels of the national territory
- ✓ Create education, athlete health initiatives
- ✓ Collaborate with our partners and support them in the implementation of projects and programs.
- ✓ Developing infrastructure for the good practice of this sport (Swimming in Guinea)
- ✓ Participate in the various sub-regional and international competitions

Article 3: Seat

The headquarters shall be in Conakry and may be transferred to any other place in the national territory by decision of the General Assembly.

Article 4: Duration

The duration of the Federation is unlimited.

Article 5: Disbursement procedure

All outflows or disbursements from the FAG account are subject to the double signature of the President and the Treasurer or the Secretary General and the Treasurer in the absence of the President 2/3 signature

Rules and signatures

The FAG is governed by the rules of the WA and is validly bound by the joint signature of the President and in his absence or by delegation of the Vice-President.

On the other hand, the Secretary General in administrative matters and the treasurer in financial matters.

Article 6: Language of Communication

The working language of the Federation is French.

TITLE II: POWERS

Article 7: Jurisdiction

The Federation's aims are:

- a- The promotion and encouragement of swimming in all its possible manifestations on the national territory.
- b- The definition of the content and teaching methods of swimming and lifeguarding, the awarding of the corresponding diplomas.
- c- The promotion of sport is free from discrimination and violence.
- d- Representing and defending the interests of the Republic of Guinea in the field of Swimming and Lifesaving before the international organizations of which it is a member.

TITLE III: Scope of intervention

Article 8: Scope of intervention is not exhaustive

Article 9: The areas of intervention of the FAG are:

1- In the field of sport development:

- To develop, propose and implement the swimming development plan.
- To establish annual and multi-year projects and programs for the implementation of the swimming development plan.
- To participate in the development of a national sports development plan.
- To monitor aspects of the technical standards for the construction of infrastructure, facilities and sports equipment and to formulate any opinion on their upkeep and maintenance.
- To promote the practice of the discipline for which it is responsible.
- To detect, guide and develop young sports talents residing in Guinea or abroad.
- To ensure the constant raising of the level of development of athletes in line with the level of competitiveness at the international level.
- To ensure the representation of the discipline it manages at the international level.

2- In the field of education and training:

- To ensure the moral and sports education of practitioners and supervisors.
- To organize training sessions with the aim of developing swimming.
- To participate in the work undertaken in the field of training and further training of specialised managers and to contribute to research activities initiated in the field of swimming.

3- In the field of organization and management:

- To organize national and international sports events.
- To establish and enforce all technical and ethical rules concerning the practice of the activities it manages.
- To systematically manage competitions in accordance with the objectives set.
- To keep statistics relating to its objective.
- To manage, maintain and rationally use the resources of all kinds allocated to it.

4- In the field of coordination and control:



- To coordinate and monitor the activities of associations, districts and the corresponding specialized sports leagues with a view to their harmonization and improvement.
- To draw up an annual report on all activities, associations, districts and sports leagues affiliated to the FAG.
- To approve sports facilities and ensure that they are updated with reference to international standards of training and competition.

5- In the field of regulation and discipline:

- To study, propose and apply the regulations governing the sports discipline.
- Create an ethics and professional conduct committee
- To ensure the application of laws and regulations relating to sports medical control and health protection in the sports environment.
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TITLE IV: COMPOSITION OF THE FEDERATION

Article 10 : Composition

The Federation is composed of:

- Members of regional leagues, districts, associations, and grassroots swimming clubs.
- The said leagues and associations affiliated to the federation must be constituted in accordance with the legislation in force.
- Sports members who have been selected at least fifteen (15) times for the national team.
- Multi-sport groups with a swimming section.
- The Technical Director and his deputy.
- Famous personalities of Swimming or no resource person who has rendered services to swimming and recognized as such by the federation.
- Honorary members (people who have contributed to the promotion and development of swimming).

10.1- The Executive Board of the FAG is the executive authority of the Aquatic Federation of Guinea and Lifesaving and holds the powers delegated to it by the General Assembly.

10.2- Membership

Any natural or legal person of Guinean nationality who enjoys these civic rights and who undertakes to pool this knowledge and professional experience and who adheres to the clauses of these statutes and internal regulations may become a member of the FAG.

- Memberships are made by writing signed by the applicants and accepted by the Federal Council or Board of Directors.
- To the payment of contributions.



- Active participation in the activities of the FAG.
- And the commitment to pay regular dues
- To the provision of two passport photos and an exact address

Article 11: Loss of membership

The status of member and licensee of the Federation is lost:

- By resignation;
- Exclusion for gross misconduct
- By death;
- By the removal of the Council for serious cause, and in accordance with the rules of procedure, the members concerned having been heard beforehand, the removal of any member of the federation is effective only after approval by the General Assembly.
- Not have behaved in a manner contrary to the interests of the country or sport during his or her career (flight, bad attitude, indiscipline).

Article 12:

12.1- The regional and communal leagues and affiliated associations shall contribute to the functioning of the Federation in accordance with the following procedures:

- By the payment of an annual membership fee of two hundred and forty thousand Guinean francs (240,000 GNF) or 20,000/month and per member.
- For each of their members by purchasing a license.

12.2- The amount of each of these contributions as well as that of the federal members is set by the General Assembly.

12.3- All licenses are acquired annually through the league which should be in good standing with the Federation.

12.4- The license is required for all events, competitions, courses and exams organized by the Federation.

12.5 Athletes' Committee:

This committee is composed of representatives of the clubs and is managed by a bureau of eleven (11) members including: a president, a rapporteur, Treasurer, two communication officers, two social affairs officers, two external relations officers, one organization officer and one discipline officer

Article 13:



13.1- The associations affiliated to the Federation are united within the leagues, the districts whose constitution, administration and operation must be in accordance with the provisions of the statutes and internal regulations.

The Federation may, for serious justified reasons, propose to the Ministry of Sports the dissolution of a league.

13.2- The league of several districts is responsible for managing swimming activities by the Federation. The scope of the league extends over several districts in the forms and conditions defined by the Assembly.

TITLE V: RESOURCES

Article 14: Resources:

The Federation's resources are:

1. The contributions of its members.
2. Contributions of the kind that may be made to the Federation before or after its incorporation.
3. Subsidies that would be allocated by the State by international organizations, municipalities or public services.
4. Donations ;
5. Bequests;
6. Proceeds from licences, sports booklets, training courses and events.
7. Proceeds from the sale of publications related to the development, information and popularization of swimming.

Any Federation funds must be deposited into an account opened with a bank in the name of the Federation.

Article 15: A justification must be made to the competent authorities of the use of funds from subsidies that may have been allocated during the previous financial year.

The Association undertakes to present its various registers as well as all documents relating to its operation and management for the purpose of control at the request of the competent authorities.

TITLE VI: ADMINISTRATION AND OPERATION

Article 16:

The Federation is structured as follows:

1. The General Assembly
2. The Federal Council or Board of Directors
3. The Executive Board
4. The Leagues
5. Prefectures and Districts
6. Les Associations
7. Specialized Commissions
8. Affiliated Clubs

Chapter I: The General Assembly

Article 17: The supreme organ of the General Federation which may hold three (3) types of sessions:

- a) The Ordinary General Assembly
- b) The Extraordinary General Assembly
- c) The elective General Assembly
- d) Annual General Meeting

Article 18: The Ordinary General Assembly

a- It holds an annual session (once a year)

- The members of the federal office or Executive Office.
- Members of regional leagues ;
- Members of prefectural districts;
- Club members;
- The representative of multi-sport organizations with a swimming section.
- Members of swimming sports associations.
- Guinean members of the World Aquatics of Africa Aquatics.
- Honorary members and any other people invited by the Executive Board.

Article 19: The Extraordinary Meeting

It is convened on the initiative of the Executive Board of the Federation or at the request of two-thirds of the federation's constituent bodies.

- a- It brings together all the members of the executive board and at least one delegate per body.
- b- It examines only the item for which the Assembly has been convened.

Article 20 : The elective General Assembly

- a- It is held every four (4) years.
- b- It brings together all the statutory members.
- c- Candidacies for the various positions of the Executive Board must reach the Secretary General of the Federation at least fifteen (15) days before the General Assembly is held. They are presented by the members to the outgoing executive board directly or by a statutory body.
- d- The Executive Board examines the applications and their compliance with the statutory provisions.
- e- The following must be candidates:
 - The members of the outgoing Executive Board.
 - Any person belonging to a club or league, with 5 (five) years of experience and in good standing for the payment of dues.

NB: Any athlete who runs away during international competitions is excluded from all Federation bodies.

They must meet the following conditions:

- a) Be of Guinean nationality or naturalized Guinean.
- b) Be at least 21 years old.
- c) To enjoy civil rights and be of good moral character.
- d) Not behaving in a manner contrary to the interests of the country or sport during his career;
- e) Not a candidate if his age exceeds 80 years of age
- f) In the event of a vacancy, the executive board shall propose to the Federation the name of the replacement as a co-opted member.

CHAPTER II: THE FEDERAL COUNCIL

Article 21:

21.1- The Federal Council or Board of Directors is chaired by the President of the Federation by another person but not the President of the FAG. It is composed of five (5) members and is elected for 4 years:

- The women's quota is 40%, i.e. 2 out of 5 people
- A member of the Federation's executive board or supervisor
- A representative of the swimming clubs
- Representative of regional leagues and prefectural districts
- A sponsor or a resource person
- A member of the Athletes' Committee

21.2- The Federal Council or Administrative Council meets in an ordinary session two (2) times a year (at the beginning of the year and at the end of the year)

Upon convening by the President of the Federation, the Council may hold the extraordinary session under the same conditions as those provided for in Article 18.

21.3- The Federal Council or Board of Directors has the following tasks:

- To monitor the execution of the deliberations of the General Assembly.
- To examine the periodic reports of its members and to decide, if necessary, on the necessary corrective measures.
- To coordinate the activities of the leagues.

The Federal Council or Board of Directors is the steering body and is responsible for assisting the Federal Executive Office to:

- To ensure the proper functioning of the federation.
- To ensure the execution of these statutes, the decisions of the General Assembly, the directives of the Ministry in charge of Sports, in accordance with the internal regulations.
- To direct and administer the federation in its patrimony.
- To wake up the management of the members of the federal office and to be accountable for their actions.
- To establish internal regulations that it submits to the General Assembly for approval, after the prior approval of the Ministry of Sports.
- To validate the activity reports of the implementation office presented by the Secretary General.
- The financial report presented by the Treasurer.
- To discuss, amend and adopt the reports.
- To develop short-, medium- and long-term projects and programs.

- To examine applications for membership.
- To examine, validate or invalidate the reports of sanctions brought before the assembly.
- To approve the accounts for the closed financial year and the vote on the budget for the following financial year.

21.4: Internal Control Commission: Independent body and is composed of three (3) Persons whose bureau: a chairman, a rapporteur and a member and enjoying irreproachable moral probity (may be chosen from among the members of the general assembly) and they are neither voters nor eligible

CHAPTER III: THE FEDERAL BUREAU

Article 22

22.1- The Federal or Executive Bureau which is the executive body and composed of eleven (17) members of the Federation comprises:

- A President
- A first **Vice-President in charge of infrastructure, equipment and sponsorship**
- A second **Vice-President in charge of competitions**
- **Third Vice President of Partnership and Marketing**
- A Deputy Secretary General in charge of medico-epidemiological issues
- Two secretaries in charge of communication
- Two Administrative Secretaries
- Secretary-general
- A Treasurer
- Two Secretaries in charge of external relations
- Two Secretaries for Organization and Social Affairs
- A representative of the Athletes' Commission
- A representative of the referees' commission

22.2- It assists the Federal Council and in this context:

- Ensure the execution of the deliberations of the General Assembly and any instructions from the Ministry in charge of Sport.
- Coordinate the activities of the Federation's structures.
- To investigate, within the framework of the regulations, any question related to the organization or functioning of the Federation.

22.3- It shall meet at the call of its President

22.4- It liquidates current affairs and takes all decisions of an urgent or non-urgent nature.

However, important decisions will have to be submitted to the Federal Council.

22.5- Decisions taken by the Federal Office within the limits of its powers shall be recorded in a report and transmitted to the Ministry of Sport within eight (8) days.

Article 23

23.1- The President of the Aquatic Federation of Guinea is elected for a term of four (4) years, renewable only once at the General Assembly.

23.2- He is civilly responsible for the functioning of the Federation. As such:

- He is the Authorizing Officer of the Federation's budget.
- He chairs the meetings of the General Assembly of the Federal Council and the Executive Board and ensures that their decision is implemented.
- He represents the federation in all acts of civil life.
- He has the right to answer in court on behalf of the Aquatic Federation of Guinea.
- He represents the federation in national and international bodies.
- He may delegate under the conditions laid down in the rules of procedure.

23.3- He may entrust specific or complementary tasks to the Vice-President.

23.4- The Secretary General shall ensure the administrative management of the Federation. He or she oversees the administration and proper functioning of the organization.

CHAPTER IV: THE SPECIALIZED FEDERAL TECHNICAL COMMISSIONS

Article 24:

24.1- The Federation has specialized commissions responsible for studying and proposing all measures and actions concerning the achievement of the objectives of the Federation.

24.2- The commissions retained, the number of which is not exhaustive, are as follows:

- The swimming commission in the pool or pool.
- The open water swimming commission
- The diving commission;
- The synchronized swimming commission;
- The Waterpolo Commission;
- The rescue commission;
- The National Technical Commission;
- The National Commission of Judges and Arbitrators.
- The Disciplinary and Ethics Commission.
- The Women's Swimming Development Commission.

- Internal Control Committee
- Athletes' Commission
- Ethics and Professional Conduct Commission

24.3: Each commission shall comprise:

- A President
- One or more members chosen on the basis of their competence.

24.4- The Rules of Procedure of the Federation determine the competences under the authority of the President.

CHAPTER V: CASH FLOW

Article 25: the treasurer.

- **It is responsible under the authority of the President for:**
- Collect dues, donations, bequests and subsidies
- To manage the property, equipment and materials of the FAG
- The regularity of income and expenditure.
- Financial asset management ;
- The keeping of the Federation's accounts.
- Keeping an inventory of the Federation's property and heritage.

TITLE VII: AMENDMENTS TO THE ARTICLES OF ASSOCIATION

Article 26:

Only the General Assembly can make changes to the articles of association. Such an assembly requires the presence of an absolute majority of the statutory members.

Decisions will then be taken by a majority of 2/3 of the members present.

If this proportion is not reached, the Assembly shall be reconvened within fifteen (15) days and then the Assembly may validly sit regardless of the number of members present.

In the event of dissolution, the Federation's assets will be allocated to organizations pursuing the same goals.

Adopted by the session of the elective General Assembly held on March 01, 2025

Le Secrétaire Général

El Hadj Lanfia Touré



Le Président

Mme M'Bambé SAKHO

