

REPUBLIC OF GUINEA

Work – Justice – Solidarity

MINISTRY OF YOUTH AND SPORTS

NATIONAL SPORTS DIRECTORATE
GUINEA AQUATIC FEDERATION (FAG)



HOUSE RULES

Conakry

SUMMARY

2

CHAPTER I - PRELIMINARY PROVISIONS	3
Article 1	3
Article 2	3
CHAPTER II - OPERATING RULES	3
Article 3	3
Article 4	3
Article 5	3
Article 6	3
Article 7	4
Article 8	4
Article 9	4
Article 10	4
Article 11	4
Article 12	4
Article 13	4
Article 14	4
Article 15	5
Article 16	5
Article 17	5
Article 18	5
Article 19	5
Article 20	5
CHAPTER III - DISCIPLINARY RULES.....	5
Article 21	5
Article 22	6
Article 23	6
Article 24	7
Article 25	7
Article 26	8
CHAPITRE IV	8
Article 27	8
Article 28	9

HOUSE RULES

CHAPTER I - PRELIMINARY PROVISIONS

Article 1 :

The purpose of these internal regulations is to specify the rules of operation of the internal structures of the federation as well as the rules of discipline that must sanction the various acts.

Article 2 :

The provisions of these internal regulations apply to leagues, districts and all associations that practice swimming.

CHAPTER II – OPERATING RULES

Article 3 :

In accordance with the statutes of the federation, the general assembly, the federal council and the federal bureau are chaired by the president of the federation and, in the event of absence or default, by the vice-presidents or by the secretary general.

Article 4 :

The general assemblies of the league and the federation must take place respectively:

- 1- Between 15 and 30 January at the latest of each year for the Leagues;
- 2- Between the 1st and 15th of each year for the Federation.

Article 5 :

The general assemblies of the leagues and the federation must take place respectively:

1. The 1st week of September;
2. The 1st week of December;
3. The 1st week of March;
4. The 4th week of June.

Article 6:

The meetings of the federation office also take place at the federation's headquarters every week every Friday at 3:30 p.m. If this day is a public holiday, the meeting is brought forward by one day or postponed to the next day.

Article 7:

In order to ensure the success of the federation's mission and as part of the proper functioning of the latter, the members of the federal office are required to attend each meeting and to do so in strict compliance with the set schedule.

Article 8:

People who are not members of the federation's office may not attend under any circumstances unless invited. These persons have the status of observers without deliberative votes.

Article 9:

Tardiness and absences from meetings without valid justification shall be subject to the disciplinary measures provided for in these Rules of Procedure.

Article 10:

Any member of the federation absent from 3 consecutive meetings without valid justification may be suspended from all activity and responsibility within the board pending hearing by the disciplinary committee.

Article 11:

The agenda drawn up by the President in collaboration with the Secretary-General shall be communicated to the member of the Bureau present at the beginning of the meeting.

Article 12:

The federation includes, in order to carry out its mission, the specialised federal commissions in accordance with Article 22 of the federation's statutes.

Article 13:

Each of these commissions consists of a chairman, a secretary-general and members chosen on the basis of their competence.

Article 14:

The mission of these commissions is to: ensure the organisation, animation and control of sports events, define and implement the aquatic sports development plan, participate in the elaboration of the national sports development plan, and promote swimming more generally.

- To establish and maintain a roster of competent referees, judges and starters suitable to referee national competitions and to reject at their sole discretion any name submitted by a member. The list is intended to serve as a guide for the Federal Bureau in the appointment of national officials.
- To appoint one or more of its members to make periodic reports on the continued jurisdiction of arbitrators, judges or starters on the roster.
- To receive and report to the FAG any complaints made by the referees about the misconduct of competitors in national and international competitions and to make recommendations in this regard.
- To ensure the effective implementation of measures to improve health and physical development, to ensure the effective implementation of measures to improve the health and physical development of all those involved in aquatic sports, and to provide advice to prevent illness and injury.
- To organize research on the various aspects of swimming on a national scale using the resources of biology and medicine, including anatomy, anthropology, anthropometry, biochemistry, biophysics, pharmacology, psychology, hygiene, sociology, etc.; with special reference to the scientific evolution of the São Paulo young people, men and women of all ages.

Article 15:

All recommendations or decisions taken by a commission require the approval of the federal office before they come into force.

CHAPTER III - DISCIPLINARY RULES

Article 16:

All cases of indiscipline are investigated by the disciplinary commission of the federation which, for all breaches of the statutes of the Federation: these internal regulations and the federal regulations, will pronounce the sanctions referred to below. The Federation delegates part of the disciplinary power it holds to the leagues.

Article 17:

These breaches of discipline can be qualified as simple faults, serious faults and serious faults.

17-1 Absence from meetings of the Federation without valid reason. The following are considered to be simple faults:

- The delay in the payment of dues and licenses by associations.
- Lateness of athletes or associations to swimming camps, meetings or competitions as well as disturbance of the serenity of meetings and debates.

17-2 The following are considered to be gross misconduct, in particular disrespect for a manager, a referee or an athlete, behaviour contrary to morality,

unsportsmanlike behaviour, any negligence in the timely transmission (communication) of documents or information and, in general, any act or action calling into question the meeting, the organization of the competition, the training course, or affecting or affecting the moral integrity of persons.

17-3 The following are considered to be serious misconduct:

- Vitiating of the statutory provisions, these internal regulations and federal regulations;
- Behaviour that undermines the prestige of the national team and the Federation;
- The embezzlement of funds and the damage to the property of the Federation and the leagues;
- Harm to the bodily integrity of persons (doping);
- Any false statements to the written, spoken or filmed press about the athletes; association leaders and coaches, league members and members of the Federation.

Serious misconduct is also generally considered to be:

- All usurpations of title, coach's diploma, quality and function of league member and member of the Federation.
- All acts or behaviors that are harmful to the functioning of the federation of regional leagues and the achievement of their mission and objectives as well as to the property, means, documents managed or property of the Federation, leagues or districts.

Article 18:

The penalties applicable to the misconduct referred to above are as follows:

18-1 Simple Fouls:

- Verbal warning;
- Call to order;
- Letter of observation;
- Written warning placed in the file.

18-2 Gross fouls:

- Reprimand with entry in the file;
- The temporary suspension of one month.

18-3 Serious Fouls

- Reprimand with entry in the file and communication of the decision to the Ministry in charge of sports;
- La radiation.

Article 19:

19-1 Simple fouls are sanctioned by the president of the Aquatic Federation of Guinea or by the Vice-president or by the president of the league.

19-2 Misconduct is clear and serious misconduct falls within the jurisdiction

- From the Federation's disciplinary commission.
- From the disciplinary commission of the regional league.

19-3 It is understood that in accordance with the regulations of the Federal Disciplinary Commission:

- 1) The Federal Disciplinary Commission hears directly and as a last resort cases of the 2nd and 3rd degree when the faults have been committed within the structures of the federation during competitions, courses and seminars organized by the Aquatic Federation of Guinea or all courses, seminars or competitions taking place abroad. The Federal Disciplinary Commission is competent to rule in the second instance on any appeal by athletes' associations, referees or league members for sanctions pronounced by the Leagues Commission.
- 2) The regional league disciplinary commission is competent in the region's jurisdiction. It rules on all the cases referred to above and on breaches of the rules of participation, competition, qualification, discipline, reserve on the occasion of competitions taking place in its district.

Article 20:

20-1- The Federal Disciplinary Commission or the Disciplinary Commission of the Regional League must rule within a maximum of fifteen (15) days after knowledge of the facts.

20-2- The time limit for appeals or appeals to the Federal Disciplinary Commission is fifteen (15) days after notification of the sanction by the League.

20-3- The minutes of the disciplinary committees are signed by all the members of the commission.

Article 21:

It is expressly understood that the above rules apply to all cases of suspension.

21-1- Any licensee sanctioned with a suspension automatically incurs a total ineligibility for a period twice the sanction pronounced.

This ineligibility extends to all elective functions, whether at the level of associations, commissions, leagues or federations.

21-2- The suspension entails the cessation of all activities both in public and in the swimming pools belonging to the associations affiliated to the federation.

21-3- Any association that agrees to receive or have a suspended member practice swimming may itself be suspended.

21-4- Any suspended member may not, during the period of his suspension, perform duties for the federation, in the leagues or in an association affiliated to any function of any kind whatsoever, nor to referee an official or friendly competition.

21-5- When the licensee or the association against whom a penalty is imposed has never been the subject of a sanction, the Federal Disciplinary Commission or the Leagues Committee may decide that he shall be suspended from the execution of the sentence it pronounces.

21-6- If the licensee or the association does not incur any new penalty, it will be definitively erased in the event that a new penalty occurs within a period of 3 months, this penalty is added to the previous one.

21-7- When the suspension has been pronounced for non-payment of contributions, the disciplinary committee may lift this suspension after the offender has updated his contributions.

CHAPTER IV

Article 22:

22-1- The general assemblies of the leagues and the federation shall take place only once a year, except in extraordinary sessions. It may be deliberated on all matters submitted to the appreciation of the assemblies. Any deliberation taken without the reason appearing on the agenda may be cancelled if necessary.

22-2- The date of the assemblies must be announced one (1) month in advance at the level of the federation and the leagues by:

- Minutes of the related deliberation of the Federal Council sent to the leagues.
- Circular sent by the league to associations.

22-3- The general assemblies of the leagues must schedule at the same time on the same date and at the same time a separate meeting of all the coaches and referees dependent on the league. The agenda of this meeting will be to deliberate on all questions of a technical, teaching, refereeing, competition and in general everything related to swimming. Wishes and motions expressed by the members attending this meeting will be presented by the rapporteur of the League Council at the next meeting.

22-4- Any candidate for election who holds a position at the level of the league must submit his request by letter sent to the league specifying the office or function for

Headquarters Stade du 28 septembre Commune de Dixinn

Tel : (+ 224) 624 69 69 68/628 25 46 25/664 36 61 26

Email : feguinas224@gmail.com
Website: <https://fedaquaguinee.org/>

which he is a candidate and these 15 days before the date of the assembly referred to in the paragraph of this article and to be announced by circular and possibly by other means.

9

Article 23:

The enrichment and adaptation of these internal regulations are subject, for any modification in this sense, to the same rules that governed their development.

Adopted by the session of the General Assembly held on March 01, 2025.

VOTING RESULTS

Statutory members	Voter	Voted	Abstention	Against	Result
LEAGUES	03	03	00	00	18/18 Carried with a 100% vote Of which 7 women or 41%
CLUBS	15	15	00	00	
TOTAL	18	18	00	00	

Certified as true to the results of the election.

Le Secrétaire Général

El Hadj Lanfia Touré



Le Président

Mme M'Bambé SAKHO



Headquarters Stade du 28 septembre Commune de Dixinn

Tel : (+ 224) 624 69 69 68/628 25 46 25/664 36 61 26

Email : feguinas224@gmail.com

Website: <https://fedaquaguinee.org/>